

CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT TRACKING NO.

CM1919-37

CONTRACTOR INFORMATION

Name: COPYFAX

Address: 6631 N. EXECUTIVE PARK SUITE 210 JACKSONVILLE, FLORIDA 32216
City State Zip

Contractor's Administrator Name: Richard Durant Title: Sales Rep

Tel#: 904-296-1600 Fax: 904-296-7111 Email: Richard.durant@copyfax.com

16 AUG 29 PM 1:06

CONTRACT INFORMATION

Contract Name: Maintenance Agreement for RICOH MP3053SP - FB Contract Value: \$400.00 (annual)

Brief Description: Parts, Labor, Service Calls and Supplies (exclude paper)

Contract Dates: From: 10/01/16 to 09/30/17 Status: New Renew Amend# WA/Task Order

How procured: Sole Source Single Source ITB RFP RFQ Coop. Other County Contract

If Processing an Amendment:

Contract #: _____ Increase Amount of Existing Contract: _____ No Increase

New Contract Dates: _____ to _____ TOTAL OR AMENDMENT AMOUNT: _____

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- | | | | |
|----|--|------------------------|---|
| 1. | <u>[Signature]</u>
Department Head Signature | <u>8/25/16</u>
Date | <u>01712571-546000</u>
Funding Source/Acct # |
| 2. | <u>[Signature]</u>
Contract Management | <u>8/29/16</u>
Date | <u>Fornancee</u> |
| 3. | <u>[Signature]</u>
Office of Management & Budget | <u>9-7-16</u>
Date | |
| 4. | <u>[Signature]</u>
County Attorney (approved as to form only) | <u>9/12/16</u>
Date | |

Comments: _____

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

[Signature]
Ted Selby Date 9/13/16

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance



CM1919-37

AUGUST 16, 2016

**PROPOSAL
FOR
NASSAU COUNTY LIBRARY**

**MAINTENANCE AND SUPPLY AGREEMENT
PUBLIC COPIER RICOH MP3053SP**

BASE QUARTERLY CHARGE OIF \$100.00 INCLUDES 12,700
COPIES. EXCESS COPIES AT \$.0079 PER COPY.
INCLUDES ALL PARTS, LABOR, SERVICE CALLS AND
SUPPLIES EXCEPT PAPER.

UNIVERSITY OF SOUTH FLORIDA 9-13-G

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